



**City of Maple Plain**  
 5050 Independence St  
 P.O. Box 97  
 Maple Plain, MN 55359  
 Office: (763) 479-0515  
 Fax: (763) 479-0519

# FENCE PERMIT

PERMIT FEE \$50.00

Date Pd

Receipt No

Date Issued

**A Building Permit and variance is required for fences over 6 feet in height.**

## APPLICANT INFORMATION

Applicant Name	Company, if applicable
Address	Phone Number
City, State, Zip	Email
Are you the owner of the property? <input type="checkbox"/> Yes. <input type="checkbox"/> No. <i>(If not, property owner information is required.)</i>	

Owner Name	Company, if applicable
Address	Phone Number
City, State, Zip	Email

## FENCE INFORMATION

Property Address of Fence *(Site plan required)*

MAPLE PLAIN, MN

Fence Type	Fence Material	Fence Height (including posts)	Zoning
<input type="checkbox"/> Privacy <input type="checkbox"/> Pool Enclosure <input type="checkbox"/> Decorative <input type="checkbox"/> Gate <input type="checkbox"/> Other	<input type="checkbox"/> Wood/Plastic <input type="checkbox"/> Iron <input type="checkbox"/> Metal/Chain Link <input type="checkbox"/> Split Rail <input type="checkbox"/> Other	<input type="checkbox"/> Front Yard _____ <input type="checkbox"/> Side Yard _____ <input type="checkbox"/> Rear Yard _____ <input type="checkbox"/> Lineal Feet of Fence _____	<input type="checkbox"/> R1 <input type="checkbox"/> R2 <input type="checkbox"/> R3 <input type="checkbox"/> MU-G <input type="checkbox"/> MU-D <input type="checkbox"/> MU-B <input type="checkbox"/> I1 <input type="checkbox"/> I2 <input type="checkbox"/> OP

## PROJECT INFORMATION

Have the survey monuments been found, and the property lines defined?  Yes  No

Are you replacing an existing fence?  Yes  No

**Finished side of the fence must face towards adjoining properties and/or streets.**

Applicant Signature

Owner Signature

Date

Date

## OFFICE USE ONLY

Fees Collected	Received By
<input type="checkbox"/> Permanent Fence* <b>\$50</b>  *Building permit and variance required for all permanent fences higher than 6 feet in residential areas	<input type="checkbox"/> Approved. <input type="checkbox"/> Denied.  <input type="checkbox"/> Signature: _____ <input type="checkbox"/> Date: _____ <input type="checkbox"/> Receipt: _____

**CONTACT GOPHER STATE ONE CALL BEFORE YOU DIG**  
**651-454-0002 or gopherstateonecall.org**  
**IT'S THE LAW!**

**CHECKLIST OF REQUIRED INFORMATION FOR FENCE PERMITS**

Fences must be located entirely upon the private property of the person constructing the fence and **must be set back from all property boundaries a distance of 3 feet**. A fence may be allowed to be located up to the property line, but still entirely upon the property of the person constructing the fence, **with the written permission of all affected adjacent property owners**.

Property corner irons must be located, exposed, and verified at the time of final inspection, unless deemed unnecessary by the City Administrator.

The items listed below constitute a complete application for a fence permit. **Incomplete applications and plans that are code deficient require more review time, may be returned for corrections, and delay the issuance of permits.**

- Signed and Completed Fence Permit Application
- Property site plan that is to scale and includes locations of all buildings, lot lines, public rights-of-way, and the fence.
- Certificate of survey shall be required for all fences to be constructed up to or on the property line UNLESS corner stakes are located and written permission is granted by all affected adjacent property owners.
- Sketch or photo of the fence shall be submitted with this application.
- Building permit and variance required for fences over 6 feet.
- Corner sight triangles and driveway visibility setback requirements must be observed in accordance with City Code.

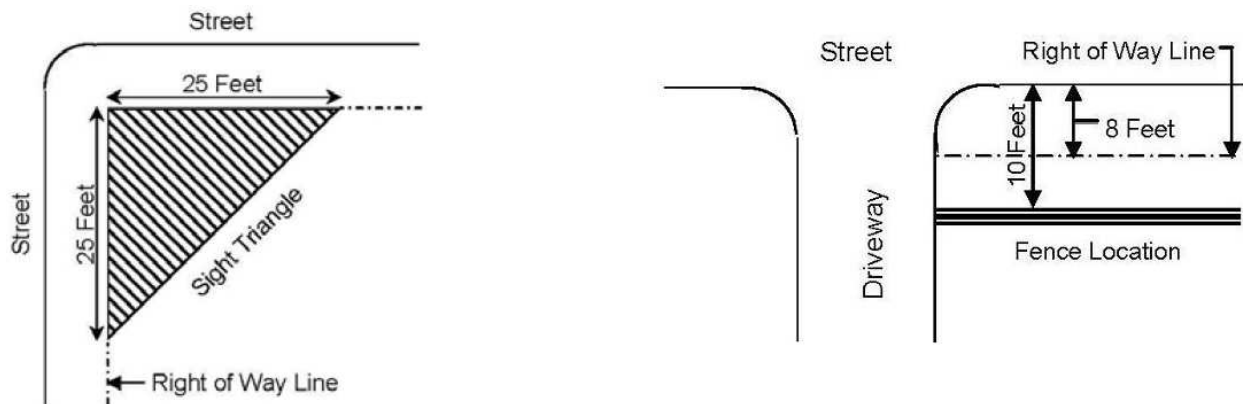
Fence Regulations in City Code Section 10-602 are attached.

## Sec. 10-602. General fencing, screening, landscaping, and storage.

### (a) *Visibility.*

(1) *Corner visibility.* There shall be a protected area between the rights-of-way lines of intersecting streets and a line joining points on the lines 25 feet distant from their point of intersection, or, in the case of a rounded corner, the point of intersection of the tangents; no structure may be erected, and no vegetation planted other than shade trees trimmed up a distance of at least ten feet above the curblines, or a fence may be maintained above a height of three feet above the plane through the curb grades.

(2) *Driveway visibility.* Fences and landscape structures shall be set back a minimum of ten feet from the curblines or to the edge of the public right-of-way, whichever is greater.



**Corner Visibility**

**Driveway Visibility**

### (b) *Fencing.*

(1) A zoning permit is required for all fences within the City. A building permit and other applicable permits will be required in addition to the zoning permit for fences greater than six feet in height. An application for a permit hereunder shall be filed with the City Administrator upon an application form furnished by the City. The permit fee shall be in an amount established by City Council resolution.

(2) Fences must be located entirely upon the private property of the person constructing the fence and must be set back from all property boundaries at a distance necessary to allow for maintenance. A fence may be allowed to be located up to the property line, but still entirely upon the property of the person constructing the fence, with the written permission of all adjacent property owners. Property corner irons must be located, exposed, and verified at the time of final inspection, unless deemed unnecessary by the City Administrator.

(3) Fences must be constructed so that the side containing the framing supports and cross pieces face the interior of the owner's lot.

(4) No fence shall exceed six feet in height and in the case of grade separation, the height shall be determined on the basis of measurement from the average point between the highest and lowest grade.

(5) Fencing located in a front yard or in front of the principal dwelling in residential districts may not exceed four feet in height, or three feet as defined under subsection (a) of this section and must be no greater than 50 percent opacity. A corner property, or property abutting two City streets, shall be determined to have two front yards.

(6) Barbed wire fences are not allowed, and chain link fences must be constructed so that no barbed ends are exposed.

**Corner Visibility Driveway Visibility**

(7) All in-ground swimming pools must be surrounded by a fence and the pool cannot be filled until a fence that meets requirements is completed and approved.

(8) No fence may be located within any public rights-of-way.

(9) Utility and drainage easement, public and private. Fences may be constructed within public and private utility and drainage easement provided that:

- a. The fence and its design are subject to the approval of the City.
- b. The fence shall not impede existing drainage patterns.
- c. Removal of the fence or a portion thereof for the purpose of utilizing the easement shall be at the property owner's expense.
- d. The property owner may be required to obtain the consent of the utility which has facilities within an existing easement.

(c) *Planting strip.* In all mixed-use, office, and industrial districts adjacent to residential districts and not divided by streets there shall be provided along the property line a 20-foot-wide planting strip composed of grass, trees, and shrubs. A screening fence may be utilized when approved by the Planning Commission and City Council. The fence shall not exceed eight feet in height nor be less than six feet in height and shall screen no greater than 80 percent opaque.

(d) *Screening.* In all light industrial districts, all materials, supplies, merchandise, or other similar materials not on display for direct sale, rental, or lease to the ultimate consumer or user thereof shall be stored within a completely enclosed main building or authorized accessory building or within the confines of an opaque wall or fence not less than six feet high. The storage of the materials in box cars, vans, trucks, trailers, or other similar enclosures is hereby prohibited. The materials shall be stored in a manner which prevent their being deposited on adjacent properties in any manner whatever.

(e) *Landscaping.* In all zoning districts the lot area remaining after providing for parking, driveways, loading sidewalks, or other requirements shall be planted and maintained in grass, sodding, shrubs, or other acceptable vegetation of landscaping techniques.

(f) *Exempt.* Invisible fences are exempt from requirements except that they may not be placed within public rights-of-way.

(Code 1980, § 18.03; Code 2015, § 153.063; Ord. No. 262, 4-12-2012; Ord. No. 278, 12-8-2014)